



CITY OF GREENVILLE

DEPARTMENTAL SAFETY MEETING REPORT FOR THE MONTH OF: _____ 20 _____

DEPARTMENT: _____

MEETING DATE: _____ TIME _____ LOCATION _____

NUMBER OF EMPLOYEES PRESENT _____

SPEAKER _____

TOPICS DISCUSSED: _____

REMARKS: _____

ALL EMPLOYEES IN ATTENDANCE MUST SIGN ROSTER:

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

